1. **GENERAL INFORMATION**


1.2 The Drill includes a review of summary of Operating Guide Procedures and Command Orders issued between November 20, 2008 and December 31, 2008 (EMS Command Orders 2008-193 to 2008-205) that effected policy or procedures. All members should be familiar with these orders. The original orders are available for review on the FDNY Intranet which can be accessed through the station and ePCR computers.

1.3 The training materials have been distributed from EMS Operations via e-mail. Station Commanding Officers shall contact EMS Operations if the materials have not been received.

2. **PROCEDURE**

2.1 Officers shall prepare for the monthly drill by reviewing the drill DVD, facilitator guide and the original Command Orders listed in the policy and procedure review.

2.2 EMS Officers conducting drills shall discuss the details of each order in the policy and procedure review with members during drill and instruction periods.

2.3 Officers shall distribute the “Back to the Basics”: Bag -Valve Mask Ventilation Journal CME to each member and ensure each member completes the associated quiz in TRAQs or on a Scantron form.

3. **MATERIALS**

3.1 BLS Airway/Ventilation DVD and facilitator guide

3.2 “Back to the Basics”: Bag -Valve Mask Ventilation Journal CME Article

3.3 15-question Scantron forms
4. **POLICY AND PROCEDURE REVIEW**

4.1 EMS Command Orders

2008-198 Announces the latest version of the ePCR and describes changes to the ePCR form.

2008-199 Announces additional courses offered at John Jay College for the Spring 2009 semester.

2008-200 Announces the elimination of tuition reimbursement for the John Jay College program.

2008-203 Provides answers to frequently asked questions for the Alternate Work Schedule pilot program.

**BY ORDER OF THE CHIEF OF EMS COMMAND**