Attention Course Sponsors and Instructors (please scroll down to read the entire message)

The following instructor courses have been scheduled and are pending approval from NYS DOH:

**CLI Pre-Screening**
Tuesday, February 22, 2011, 6:30 PM – 9:30 PM
St. John’s University, Andrew Bartilucci Center
175-05 Horace Harding Expressway
Fresh Meadows, NY 11365

**CLI Course**
Sunday 3/6, 3/13 &3/20, 9:00 AM to 4:00 PM
St. John’s University, Andrew Bartilucci Center
175-05 Horace Harding Expressway
Fresh Meadows, NY 11365

**CIC Course**
Tuesday, April 5, 2011, 6:30 PM to 10:00 PM
Thursday, April 7, 2011, 6:30 PM to 10:00 PM
Tuesday, April 12, 2011, 6:30 PM to 10:00 PM
Thursday, April 14, 2011, 6:30 PM to 10:00 PM
INSTRUCTOR COURSE REQUIREMENTS

Certified Instructor Coordinator (CIC) Course

CIC course requires:

1. Copy of current EMT/AEMT card – front and reverse side with scores (you must have scored an 85% or better on your last NYS DOH certifying exam);

2. Letter from EMS Agency verifying at least two (2) years of prehospital clinical experience within the last three (3) years;

3. Letter of recommendation from a Course Sponsor;

4. NYS DOH Forms:
   a. Instructor Form (DOH-2260)
   b. Instructor Sheet (DOH-743)
Certified Lab Instructor (CLI) Course

CLI course requires:

1. Copy of current EMT/AEMT card – front and reverse side with scores (you must have scored an 85% or better on your last NYS DOH certifying exam);

2. Letter from EMS Agency verifying at least one (1) year of prehospital clinical experience within the last three (3) years;

3. Letter of recommendation from a Course Sponsor;

4. NYS DOH Forms:
   a. Instructor Form (DOH-2260)
   b. Instructor Sheet (DOH-743)

5. Successful completion of CLI Prescreening (Practical Skills) Exam

I can not accept incomplete registrations. Make sure your complete application has original signatures and is stapled together before you MAIL it to me. Also – I do not keep applications on file, they are sent to DOH – so make copies for your records.